



Mission Statement

Freedom to Belong and Discover

Strategic Priorities

*Connecting to Community • Relevant and Responsive
Learning Organization*

HAMILTON PUBLIC LIBRARY BOARD

Regular Session

Wednesday, December 11, 2024

Central Library, Board Room, 5th Floor

6:00 PM Meeting

MINUTES

PRESENT: Gagan Batra, Lynne Serviss, Nick van Velzen, Councillor Cameron Kroetsch, Alison Griggs, Carly Whitmore, Dayna Firth, Jennifer Horwath, Kojo Dampthey

STAFF: Paul Takala, Cindy Poggiaroni, Dijia Qin, Chad Roglich, Simona Dinu, Lisa DuPelle, Pam Byrne, Callie Blackburn, Lisa Hunt

REGRETS: Councillor Ted McMeekin, Brie Berry, Meg DeForest

1. Discussion Period

1.1 Land Acknowledgement - NV

1.2 Introduction, Lisa Hunt, CUPE 932 President and Erin Olmstead, Chief Steward - LD

1.3 2025 Meeting Dates - PT/NV

2. Acceptance of the Agenda

3. Minutes

3.1 Minutes of the November 20, 2024 Hamilton Public Library Board Meeting - PT
[November Minutes.pdf](#)

MOVED by Gagan Batra, seconded by Dayna Firth

That the Hamilton Public Library Board approve the Minutes of the November 20, 2024 Board Meeting.

MOTION Passed

4. Declaration of Conflict

5. Presentations

5.1 2025 Budget Presentation DRAFT - PT/PB

MOVED by Gagan Batra, seconded by Lynne Serviss

That the Hamilton Public Library Board receive the 2025 Budget Presentation DRAFT for information.

MOTION Passed

6. Strategic Plan

7. Consent Items

7.1 Upcoming and Outstanding Items - PT [2024-12-11UpcomingOutstandingAgendaItems.pdf](#)

MOVED by Carly Whitmore, seconded by Gagan Batra

That the Hamilton Public Library Board approve the Upcoming and Outstanding Items.

MOTION Passed

7.2 Copyright and Intellectual Property Policy (2nd Review) - CP [Copyright and Intellectual Property2nd Edition.pdf](#)

MOVED by Carly Whitmore, seconded by Gagan Batra

That the Hamilton Public Library Board approve the Copyright and Intellectual Property Policy for 2nd Review.

MOTION Passed

7.3 Health and Safety Policy (3rd Review) - LD [Health and Safety Policy.pdf](#)

MOVED by Carly Whitmore, seconded by Gagan Batra

That the Hamilton Public Library Board approve the Health and Safety Policy for 3rd Review.

MOTION Passed

8. Business Arising

8.1 2025 Operating Budget - Updated - PB/PT

[2025RevisedOperatingBudget.pdf](#)

[2025RevisedBudgetTables.pdf](#)

MOVED by Jennifer Horwath, seconded by Gagan Batra

That the Hamilton Public Library Board receive the 2025 Operating Budget.

MOTION Passed

9. Correspondence

10. Report

10.1 Discovery Centre Project Update Report - CP

[Discovery Centre Project Update May-Nov 2024.pdf](#)

MOVED by Councillor Cameron Kroetsch, seconded by Dayna Firth

That the Hamilton Public Library Board receive the Discovery Centre Update.

MOTION Passed

10.2 Chief Librarian's Report - PT

[24-12-11-ChiefLibrarianReport.pdf](#)

MOVED by Alison Griggs, seconded by Gagan Batra

That the Hamilton Public Library Board approve the Chief Librarian's Report.

MOTION Passed

11. New Business

11.1 Board Nominating Committee - PT

[2024-12-11_Board Declaration Form.pdf](#)

MOVED by Carly Whitmore, seconded by Dayna Firth

That the Hamilton Public Library Board approve the Nick, Lynne and Dayna on Board Nominating Committee.

MOTION Passed

11.2 Vendor of Record Request - Daly Digital - DQ

MOVED by Carly Whitmore, seconded by Councillor Cameron Kroetsch
**That the Hamilton Public Library Board approve the Vendor of Record Request
- Daly Digital.**

MOTION Passed

12. Policies

12.1 Access and Privacy by Design Policy Statement (1st Review) - DQ
[24-12-AccessbyDesignPrivacybyDesign.pdf](#)

MOVED by Carly Whitmore, seconded by Jennifer Horwath

**That the Hamilton Public Library Board receive the Access and Privacy by
Design Policy Statement for 1st Review.**

MOTION Passed

12.2 Access to Information and Communication Technology Policy Statement (1st
Review) - DQ
[24-12AccesstoICT-1stReview.pdf](#)

MOVED by Dayna Firth, seconded by Kojo Dampthey

**That the Hamilton Public Library Board receive the Access to Information and
Communication Technology Policy Statement for 1st Review.**

MOTION Passed

13. Private and Confidential

14. Date of Next Meeting
January 15, 2025

15. Adjournment

MOVED by Lynne Serviss, seconded by Gagan Batra

That the Hamilton Public Library Board adjourn at 749pm.

MOTION Passed