

Mission Statement
Freedom to Discover
Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD
Regular Board Meeting

Wednesday, December 19, 2012

Central Library, Board Room

5:30 p.m. Dinner

6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, David Simpson,
Nicolas vanVelzen, Suzan Fawcett, Kathy Baker

STAFF: Karen Anderson, Paul Takala, Lisa DuPelle, Robin Hewitt,
Rebecca Raven, Karen Hartog

REGRETS: Wenda Tulloch, Richard Bagdonas, Councillor Pearson,
Councillor Jackson, George Nakamura

Mr. Geczy called the meeting to order at 6:05 p.m.

Introduction of Lita Barrie, Director of Digital Technology.

1. Discussion Period

- 1.1 Ms Anderson provided an update regarding the latest information regarding the Libdispenser at Valley Park Branch.
- 1.2 Mr. Takala provided an update on some of the recent security incidents encountered at hpl.
- 1.3 Ms Anderson provided an update on the progress of the Lynden Branch construction.

2. Acceptance of the Agenda

MOVED by Ms Gautrey, seconded by Ms Fawcett,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, November 21, 2012

Attachment #3

Add: In-camera motion:

MOVED by Ms Gautrey, seconded by Mr. Nakamura,

THAT THE LIBRARY BOARD APPOINT THE EXECUTIVE COMMITTEE TO TAKE ON THE ROLE OF LIAISON AND CONSULTATION WITH PAUL TAKALA AS AN ONGOING RESOURCE IN HIS POSITION.

MOTION CARRIED.

MOVED by Ms Fawcett , seconded by M. vanVelzen,

THAT THE MINUTES OF WEDNESDAY, NOVEMBER 21, 2012 MEETING BE ADOPTED AS AMENDED.

MOTION CARRIED.

4. Presentations

4.1 Zinio

Mr. Ciccone provided an update and overview of Zinio for Library Board members.

4.2 Strategic Planning Update

Mr. Takala reviewed the discussions at the recent management retreat regarding the draft strategic plan and next steps.

5. Consent Items

No consent items.

6. Business Arising

No business arising items.

7. Correspondence

Letter from Carolyn Biggs, Legislative Coordinator, dated November 16, 2012 re Budget Presentation to General Issues Committee.

MOVED by Ms Gautrey, seconded by Ms Baker,

THAT THE BOARD CORRESPONDENCE BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8. Reports

8.1 Chief Librarians Report

MOVED by Ms Baker, seconded by Ms Fawcett,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 Integrated Library System (ILS)

MOVED by Mr. vanVelzen, seconded by Ms Gautrey ,

**THE HAMILTON PUBLIC LIBRARY BOARD APPROVES
AWARDING THE CONTRACT (#C8-02-12) FOR SOFTWARE
FOR AN INTEGRATED LIBRARY SYSTEM (ILS) TO VTLS
INC.**

**THAT THE CHIEF LIBRARIAN BE AUTHORIZED TO
NEGOTIATE AND ENTER INTO A SUITABLE AGREEMENT
WITH VTLS INC.**

**THAT \$400,000 FROM LIBRARY RESERVES BE ALLOCATED
TO COVER THE COST OF THE ILS SOFTWARE AND
IMPLEMENTATION.**

MOTION CARRIED.

9.2 Service Disruption Log

MOVED by Ms Gautrey, seconded by Ms Baker,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE
THE REPORT FOR INFORMATION.**

MOTION CARRIED.

9.3 Purchasing Policy Update

MOVED by Mr. Simpson, seconded by Ms Gautrey ,

**THAT THE INFORMATION RELATED TO CHANGES IN THE
HAMILTON PUBLIC LIBRARY PURCHASING POLICIES BE
APPROVED.**

MOTION CARRIED.

9.4 Displays and Exhibits Policy

MOVED by Ms Fawcett, seconded by Ms Gautrey,

THAT THE ATTACHED REVISION TO THE DISPLAYS AND EXHIBITS POLICY BE APPROVED FOR IMPLEMENTATION AND COMMUNICATION TO STAFF AND THE PUBLIC.

MOVED by Ms Fawcett, seconded by Ms Gautrey,

THAT THE MOTION BE TABLED UNTIL THE JANUARY 16, 2013 MEETING.

MOTION CARRIED.

10. Private and Confidential

There were no private and confidential items.

11. Date of Next Meeting

Wednesday, January 16, 2013

Central Library, Board Room, 5th Floor

5:00 p.m. Dinner

6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Gautrey, seconded by Ms Baker,

THAT THE MEETING OF WEDNESDAY, DECEMBER 19, 2012 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 8:24pm

Minutes recorded by Karen Hartog.