

Mission Statement

Freedom to Discover

Strategic Priorities

Strengthening Communities

Strengthening Individuals

Strengthening Our Organization

HAMILTON PUBLIC LIBRARY BOARD

**Regular Board Meeting
Wednesday, May 19, 2010
Central Library, Board Room**

5:30 p.m. Dinner
6:00 p.m. Meeting

AGENDA

1. **Discussion Period**
2. **Acceptance of the Agenda**
3. **Minutes of the Hamilton Public Library Board Meeting of Wednesday, April 21, 2010** **Attachment #3**
4. **Presentations**
 - 4.1 Presentation by Judi Partridge and Trevor Garwood-Jones re Waterdown
 - 4.2 Energy Lighting – KRoberts (Representatives from the City) **Attachment #4.2**
Suggested Action: Recommendation
5. **Consent Items**
 - 5.1 Early Literacy Centres – PTakala/MSawa **Attachment #5.1**
Suggested Action: Recommendation
6. **Business Arising**
 - 6.1 Waterdown - KRoberts **Oral Report**
 - 6.2 Lynden – KRoberts **Attachment #6.2**
Suggested Action: Receive
7. **Correspondence**
 - Correspondence received from Waterdown residents regarding Library Board's request for an alternate location

8. Reports

8.1 Chief Librarian's Report

Attachment #8.1
Suggested Action: Receive

9. New Business

10. Private and Confidential

10.1 Personnel Issues

11. Date of Next Meeting

Wednesday, June 16, 2010
Central Library, Board Room, 5th Floor
5:00 p.m. Annual Chairman's Meeting

12. Adjournment

**HAMILTON PUBLIC LIBRARY BOARD
Regular Meeting**

**Wednesday, April 21, 2010
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting**

MINUTES

PRESENT: Santina Moccio, Councillor Pearson, George Geczy, Suzan Fawcett, Krzysztof Gumieniak, Jennifer Gautrey, Maureen McKeating, Mary Ann Leach

REGRETS: Councillor Jackson, George Nakamura, Doreen Horbach

STAFF: Beth Hovius, Lisa DuPelle, Paul Takala, Robin Hewitt, Maureen Sawa, Karen Hartog, Robert Plant

GUESTS: Kathleen Shannon, Ania Van Minnen

Ms Moccio called the meeting to order at 6:03 p.m.

1. DISCUSSION PERIOD

- 1.1 Ms Hovius was congratulated on being the 2020 recipient of the 2010 CAPL/Brodart Outstanding Public Library Service Award. Ms Hovius will receive the award at the 2010 Canadian Library Association conference being held in Edmonton.

2. ACCEPTANCE OF THE AGENDA

Add: 9.1 Municipal Heritage Committee request

MOVED by Ms McKeating, seconded by Ms Gautrey,

THAT THE AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED.

3. MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 24, 2010

MOVED by Ms Gautrey, seconded by Mr. Gumieniak,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, MARCH 24, 2010 BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. PRESENTATIONS

4.1 Early Literacy Stations

Ms Sawa, Ms Van Minnen and Ms Shannon provided a demonstration of the new Early Literacy stations currently being installed at the following locations: Barton, Kenilworth, Red Hill, Sherwood and Central. These new learning sessions are ideal for young children and there are no network capabilities or access to the Internet providing a safe learning experience. The stations will eventually be installed at all branch locations.

5. **CONSENT ITEMS**

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THE CONSENT ITEMS 5.1, 5.2 AND 5.3 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Received for information.

5.2 That up to \$20,000 be allocated from the Reserve for Library Collections (#106006) to purchase an Eco-Master Automatic Optical Disc Repair System.

5.3 Received for information.

6. **BUSINESS ARISING**

6.1 Waterdown Update

It was reported that the consultation process for suggested land is continuing until the end of the month. Ms Hovius and Ms Moccio reported that no new suggested locations have been received by the public to date.

7. **CORRESPONDENCE**

There was no correspondence.

8. **REPORTS**

8.1 Chief Librarian's Report

MOVED by Mr. Gumieniak, seconded by Mr. Geczy

THAT THE HAMILTON PUBLIC LIBRARY RECEIVE THE REPORT FOR INFORMATION.

MOTION CARRIED.

9. NEW BUSINESS

9.1 Municipal Heritage Committee

Councillor Pearson reported that the Municipal Heritage Committee is currently designing bookmarks that will be given to the Library when Central reopens in the fall. Mr. Plant will follow-up.

10. PRIVATE AND CONFIDENTIAL

There were no private and confidential items.

11. DATE OF NEXT MEETING

Wednesday, May 19, 2010
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. ADJOURNMENT

MOVED by Ms Leach, seconded by Ms Fawcett,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, APRIL 21, 2010 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 6:35 p.m.

Minutes recorded by Karen Hartog.



Hamilton Public Library

Date: May 19, 2009
To: Chair and Members of the Board
c.c. Ken Roberts, Chief Librarian
From: Robin Hewitt, Director of Finance and Facilities
Subject: Lighting and Energy Savings – Retrofit Feasibility

RECOMMENDATION:

That \$995,847 be approved to be borrowed against the Library's reserves to fund the lighting retrofit for most branches and the Central Library.

FINANCIAL IMPLICATIONS

Estimated Costs

New lighting system - installed	\$995,847
Less: Government incentives	<u>(119,000)</u>
	<u>\$876,847</u>

Estimated Annual Savings

Electrical Savings	\$122,467
Maintenance Savings	<u>\$ 22,296</u>
	<u>\$144,763</u>

Payback term – not including incentives

Simple payback in years – electrical savings only	8.1 years
Payback in years – electrical and maintenance savings	6.9 years

Payback term – including incentives

Simple payback in years – electrical savings only	7.2 years
Payback in years – electrical and maintenance savings	6.1 years

Subject: Lighting and Energy Savings – Retrofit Feasibility

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A ten year accumulated savings of \$1,447,626 would be realized with an annual ROI on monies invested of 12.3%.

Funding Sources

- Reserve for Library General Development	\$350,000
- Reserve for Library Summer Reading	\$250,000
- Reserve for Mobile Equipment	\$100,000
- Reserve for Library Collections	<u>\$295,847</u>
	<u>\$995,847</u>

The Library would loan the amount required to the City, from their current reserves. These funds would be paid back over a period of 6.1 years. Payback would be in the form of incentives, and energy savings. Once the reserves are paid in full, a reduction to the budget can be realized.

Currently, the uncommitted cumulative balance of the Library's reserves is \$2,015,354. Committing the \$996,847 would leave an uncommitted balance of \$1,018,507.

The cost for the retrofit reflects the anticipated net costs for the entire program implementation. These costs include consulting fees for design, specifications and project management (approximately 10% of the total cost reported) and the anticipated contractor pricing which would include the provision of labour and materials required for the retrofit. In addition, a \$120,000 demolition fee was carried in the Central library's overall cost.

The incentive program currently being offered is through Horizon Utilities, known as the Electrical Retrofit Incentive Program (ERIP). The Ontario Power Association provides the funding.

BACKGROUND

In June, 2009 a Lighting Feasibility Study was undertaken by Dynamic Energy Services Inc., through the Energy Initiatives section of the City of Hamilton's Fleet and Facilities division.

The purpose of the study was to identify energy savings and opportunities through the implementation of lighting and lighting control upgrades throughout the portfolio of 20 libraries. The study entailed the review of opportunities for interior, exterior and emergency lighting systems in the libraries.

Subject: Lighting and Energy Savings – Retrofit Feasibility

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Date: May 19, 2010



The following criteria were used as a basis for the study:

- Standardize lighting to a select number of lighting components.
- Minimize mixture of lamp and ballast types.
- Provide appropriate levels of illumination.
- Minimize disruption, if possible, of ongoing use.
- Minimize ongoing and long-term system maintenance cost and effort.
- Maximize potential energy savings through lighting retrofits and automatic lighting control technologies (occupancy sensors).
- Replace or repair older lighting fixtures on an as needed basis.
- Re-configure lighting location and spacing as to match the existing or future (if possible) shelving and racking needs.
- Recommend solutions that will be suitable for long term use and operation (10 to 20 years).

The following assumptions were used in determining the projected savings:

- Hours of operation were noted and observed through their on-site review of the facilities and largely corresponded with the library's operating hours and times at which staff were present.
- Electrical rates were as provided by the City and reflect the anticipated cost of electricity over the next 3 to 5 years.
- Energy consumption per component was based on common OEM listed values. No allowance was made for burned out or failed fixtures.
- Annual maintenance cost figures reflect estimates based on the cost to re-lamp, repair and/or replace lighting fixture components. Maintenance savings have been estimated at \$4.00 per fixture.

Results:

- Although cost, percentage savings and paybacks vary widely from Library to Library, the overall savings opportunity across the board is anticipated at an overall reduction in lighting electrical use of 58%.
- The estimated dollar value in savings is \$122,466 in annual energy costs, and an additional \$22,296 in annual maintenance (including lamp and ballast replacement and general lighting remedial improvements or replacements).
- Environmentally, the retrofit implementation would save the equivalent of 694 metric tonnes of CO₂, 6 metric tonnes of sulphur dioxide and 2,251 kilograms of nitric oxide from the atmosphere each year.
- It is estimated to save approximately 1,020,107 KiloWatt Hours of electricity per year.

Conclusion:

- There are a number of benefits that will be realized through the implementation of this study. Permanent energy and maintenance savings will be realized while general lighting and problematic areas will be improved or corrected. As well, significant favourable environmental benefits will be gained.



Hamilton Public Library

Attachment #4.2

Branch	Financial Factors									Environmental Factors				
	Lighting electrical load reduction	Annual electrical savings (\$)	Annual maintenance savings (\$)	Total Annual Savings (\$)	10 year accumulated savings (\$)	Total Retrofit Cost (\$)	Simple Payback - Electrical only (years)	Total Payback - Including maintenance savings (years)	ROI on monies invested (%)	KW hrs savings per year	Total CO2 Saved (metric tonnes)	Sulphur Dioxide Saved (metric tonnes) per year*	Nitric Oxide Saved (kilograms) per year*	Equivalent coal saved (metric tonnes) per year*
Ancaster	51.5%	6,020	1,324	7,344	73,439	36,078	7.99	6.18	12.5%	50,166	34.11	0.291	125.41	16.72
Barton	42.8%	1,407	724	2,131	21,308	14,605	13.84	8.21	7.2%	11,724	7.97	0.068	29.31	3.91
Binbrook	56.9%	1,077	424	1,501	15,015	13,111	16.23	10.64	6.2%	8,978	6.11	0.052	22.45	2.99
Carlisle	56.8%	1,617	264	1,881	18,810	9,788	8.07	6.63	12.4%	13,475	9.16	0.078	33.69	4.49
Cental	59.4%	67,499	9,976	77,475	774,749	620,776	12.26	10.24	8.2%	562,492	382.49	3.262	1406.23	187.50
Concession	58.1%	2,735	760	3,495	34,946	16,829	8.21	5.99	12.2%	22,789	15.50	0.132	56.97	7.60
Dundas	59.9%	7,487	1,220	8,707	87,066	31,993	5.7	4.68	17.6%	62,389	42.42	0.362	155.97	20.80
Freelton	26.2%	121	128	249	2,486	2,908	32.15	13.31	3.1%	1,005	0.68	0.006	2.51	0.34
Greensville	32.9%	147	84	231	2,305	5,969	54.31	30.78	1.8%	1,221	0.83	0.007	3.05	0.41
Kenilworth	69.4%	4,237	640	4,877	48,766	27,702	8.72	7.26	11.5%	35,305	24.01	0.205	88.26	11.77
Locke	32.1%	100	104	204	2,036	1,931	25.84	10.8	3.9%	381	0.56	0.005	2.08	0.28
Mount Hope	52.3%	499	468	967	9,671	12,570	25.2	13		4,159	3.83	0.020	10.39	1.38
Picton	61.9%	609	184	793	7,931	8,247	18.06	12.87	5.5%	5,076	3.45	0.029	12.69	1.69
Redhill	69.6%	4,476	864	5,340	53,405	35,550	10.59	8.42	9.4%	37,304	25.37	0.216	93.26	12.43
Saltfleet	42.1%	2,049	1,108	3,157	31,570	19,156	12.47	7.24	8.0%	17,075	11.61	0.099	42.69	5.69
Sherwood	73.3%	8,216	756	8,972	89,722	39,132	6.35	5.66	15.7%	68,468	45.56	0.397	171.17	22.82
Stoney Creek	11.1%	308	688	996	9,960	5,465	23.66	5.95	4.2%	2,567	1.75	0.015	6.42	0.86
Terryberry	53.2%	9,804	1,492	11,296	112,962	68,793	9.36	7.78	10.7%	81,702	55.56	0.474	204.25	27.23
Valley Park	47.2%	756	208	964	9,642	8,544	15.06	11.02	6.6%	6,302	4.29	0.037	15.76	2.10
Westdale	55.1%	3,304	880	4,184	41,837	16,339	6.59	4.87	15.2%	27,531	18.72	0.160	68.83	9.18
Total	58.0%	122,467	22,296	144,763	1,447,626	995,487	8.13	6.9	12.3%	1,020,107	693.98	5.915	2551.39	340.19

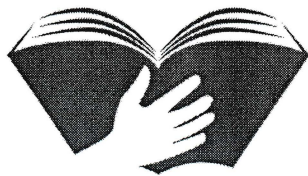
* Formulas provided by the EPA Green Lights Program (based on KiloWatt Hours savings)

Using escalated rate of \$0.12 kWh

Carbon Dioxide is the leading cause of global warming

Sulfur Dioxide is the leading cause of acid rain

Nitric Dioxide is a leading cause of smog and acid rain



Hamilton Public Library

Date: May 11, 2010

To: Chair and Members of the Board

c.c. Ken Roberts, Chief Librarian

From: Maureen Sawa, Director of Public Service & Community Development
Paul Takala, Director of Digital Technology

Subject: Purchase of Early Literacy Stations

RECOMMENDATION: That up to \$70,000 be allocated from the Reserve for Summer Reading Program (#106009) to purchase and deploy 20 additional Early Literacy Stations.

FINANCIAL IMPACT: There are sufficient funds in the Reserve to support this request. The stations have all the necessary software and licenses pre-installed. Five (5) years hardware maintenance is included on the equipment.

BACKGROUND: The Early Literacy Stations are intended to reach new and emerging readers so that they may develop reading skills by accessing age-appropriate books, learning activities and games. Each station is a standalone computer that provides over 40 educational programs designed for children ages 2-10. Early Literacy Stations are currently used successfully by many public libraries across North America.

Incorporating the Early Literacy Centres into our Summer Reading Club program will enhance the program's appeal to children so that they will have further motivation to maximize their reading activities over the summer months and beyond. The library will be able to connect with new readers and their families to focus attention on the importance of reading and language development.

We recently installed the Early Literacy Stations at the Central Library, Barton, Kenilworth, Red Hill and Sherwood branches to ensure their appropriateness for our customers. Feedback has been overwhelming positive and a survey has indicated children and parents find the stations fun, educational and very kid friendly.

The stations come in English, English and French, or English and Spanish. Staff will be deploying bilingual stations at appropriate locations.



Hamilton Public Library

Date: May 14, 2010
To: Chair and Members of the Board
From: Ken Roberts, Chief Librarian
Subject: Lynden Branch Capital Project

The Lynden Capital project has hit a significant snag.

To fit the designed building on the property there is a need for a minor variance. The variance was posted in the community. Several neighbours have raised objections.

It is my understanding that the objections centre on two issues.

1. The parking lot entrance and exit is on Lynden Rd. This is the only road that is wide enough to meet the City's standards for such an entrance/exit. The objection is that the entrance/exit opens onto a busy street.
2. An immediate neighbour is objecting that the plans may affect a tree on his property and that he believes there is an old basement structure under the property meaning that construction may affect his house.

If we pull the building back into the property lines, it is our understanding that no minor variance is required and the building can be constructed. The building, would, though be smaller and may not be able to meet community library needs. It would still have a parking lot that empties onto Lynden and we would still dig our foundation.

The City is recommending that we hold a public meeting and see if the objections can be removed. This would be a city meeting, with the architect and city officials in attendance. We do not yet have a time but it needs to be held as soon as possible.

Councillor Pasuta is aware of the issue and would like to attend the meeting when a time is set.

I am hoping to have more details and information by the Board meeting. My understanding of the issues raised in the objections is based on an oral report. I have not seen the written objections.

Hartog, Karen

From: linda [linda.lupia@sympatico.ca]
 Sent: Friday, April 30, 2010 10:58 AM
 To: Roberts, Ken; Hartog, Karen; robmoc@sympatico.ca; Jackson, Tom; Pearson, Maria
 Cc: judi partridge
 Subject: FW: Waterdown Business Improvement Area(BIA) Concerns - Library Re-location
 Importance: High

Dear Ken:

There is no doubt the Waterdown community need a larger library, and it seems that the only issue that is still up for discussion is the choice of building options that will be pursued. In all cases, the proposed options result in a facility that is more than double the floor space of the the existing Mill St. Library, and the preferred design is three times the size.

We hope that the BIA will have some influence on the future of the building and the village core by providing our perspective on planned uses.

From the Waterdown BIA's perspective, the plans of the Library are unfortunate. The new library will be outside the Village core area, removing another of the few "destination" attractions that our Village offers. Although it is not set in stone yet, the municipal building site seems to be the site of choice, but for who? Certainly not from the BIA's perspective and certainly not from a lot of local residents. It would have made sense to have looked at consulting the BIA when you were researching properties and considering the impact of different locations. We do not recall ever receiving those types of inquiries.

A summary of issues that we see illustrating your plans as a mediocre solution for Waterdown are:

- Once again, the actions of a public agency are directly opposite to the "core intensification", "people friendly", "car dependency reducing" goals that City and Provincial planners and politicians have been promoting for a number of years.
- Soon to be vacant Mary Hopkins School would be a far better choice for the Library location. Larger property, access from two main streets, location in the community core and allows pedestrian access to the low income and seniors residences within Waterdown. Expect that Board of Education must sell property at fair market value which Library can't afford, but that's little consolation when funds for both organizations come from the same taxpayer. Instead of replacing the school with a Library, Waterdown loses both.
- Library cites great success of the new Turner Park branch in concert with the Police Station, YMCA, City Park and Skateboard Park at their south Hamilton mountain location. Reference to the successful integrated facilities at Turner Park illustrate both that integrated planning is possible and that it isn't happening here. Waterdown's library will have to stand on it's own merits, because it will literally stand alone. In my opinion, the other tenants that are currently based in the old Town Hall and are proposed to share space in a new library (approximately 5% of the building), would in the majority of cases provide more useful services in a Village core setting but I would hazard to guess occupy their present location through availability, not specific choice. With this being said it would make sense to look at a "Turner Park" model here in Waterdown, would

Memorial Park not be a possibility. You could look at combining services including our community police service offices (move them from the municipal building).

- Library's Master Plan claims "Strengthen Communities" as one of its primary goals, and yet by moving to Waterdown's western edge, it flies in the face of current "people friendly access" planning concepts. The new location effectively excludes a large portion of the village population that are currently able to walk to the Library and lack transportation.

The Library is closing a branch housed in an undersized Historic building within the core of a village, a village that despite the residential building boom that's underway, will remain the geographic centre of the community. Their hope is to demolish a boring, single storey municipal building and replace it with a boring, single storey municipal building. The location for this new "community strengthening" institution is at one end of that community, an end that will be of considerable distance for many once the residential build out at the east end of Waterdown is complete. The location demands the use of private transport in the form of cars for the majority of the community to access, offers the architectural appeal of a glorified strip plaza and removes another attraction from the historic core area of Waterdown.

That this community needs a vastly improved Library branch and will be served by the proposed facility is without doubt. That the proposed plan is the best solution for this community offers little but doubt. Our core needs a reason for people to come to it, our local schools are being moved to the new subdivisions, our businesses are being squeezed by the power of big box (located outside the BIA), the last thing we need is to loose the power of attraction a library can bring to the core BIA area.

Waterdown BIA
Linda Rourke, Chair

Roberts, Ken

From: Arend Kersten [arend2020@yahoo.ca]
Sent: Friday, April 30, 2010 12:25 PM
To: Roberts, Ken
Cc: JANET BARNARD; HAL BUSHEY; BRYAN BUTCHER; SUSAN CETINSKI; PENNY GARDINER; RON GRAHAM; GRAHAM FLINT; WENDY MARTIN; GREG TREMBLE; BOB UPTON
Subject: FLAMBOROUGH CHAMBER OF COMMERCE

Santina Moccio, Chair
Hamilton Library Board
55 York Boulevard
PO Box 2700
Hamilton, Ontario
L8N 4E4

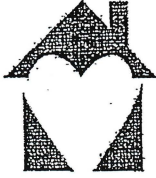
At its most recent meeting, the Board of Directors (BOD) of the Flamborough Chamber of Commerce (FCC) gave careful consideration to the latest report of the Hamilton Public Library (HPL) regarding the proposed new branch in Waterdown. The FCC BOD respectfully provides the following for your consideration:

- The FCC BOD enthusiastically supports the provision of expanded, first-class library services in the fast-growing greater Waterdown area. We note the project has now attracted an increased level of interest and public attention.
- We would hope and request that the HPL be open-minded to the concerns being raised by the community and be willing – if appropriate – to take a step back in the process and reflect on the issues and alternatives that have surfaced as the project has progressed.
- The correspondence we have been privy to thus far seems at times as being a defensive justification for an already chosen prospective site rather than a fulsome consideration of other options.
- We would ask the HPL to ensure that the criteria used to make a recommendation as to the location of the new library be based on ensuring that the best service possible is provided and not weighted by factors that might lead to any existing preferred choice.

Thank you for the opportunity to comment. Be assured that we are committed to working with the HPL as it proceeds with the proposal. Please do not hesitate to contact us if you have any questions and/or we can be of any assistance.

Sincerely,

PENNY GARDINER
Chair, Board of Directors
Flamborough Chamber of Commerce



Tel: (905) 628-6147
Fax: (905) 628-6175
Email: choices@choicesgroup.org
459 Ofield Road South, R.R. #2, Dundas, Ontario L9H 5E2

SENT VIA EMAIL

April 30, 2010

Mr. Ken Roberts
Chief Librarian
Hamilton Public Library

Dear Mr. Roberts,

Re: Response to Waterdown Library Location

CHOICES Board of Directors, at its April 27th meeting, approved a recommendation from staff that the Agency request the opportunity to explore with the City of Hamilton the viability of CHOICES assuming the responsibility for the former Flamborough Town Hall building.

The current shortage and need for professional office space in Waterdown is well known and with the residential expansion, the need will only grow. CHOICES believes the Flamborough Municipal Service Centre should be just that. We desire to engage the City in a dialogue to explore the creation of a "Service Center" that would be available to and attract satellite offices of agencies and services that are only currently accessible by travelling down to the city core or to neighbouring municipalities.

We commend the Library Board for its desire to create a state of the art facility in Waterdown to replace services that will soon, if not already, no longer meet the community needs. This library would, in our opinion, need to be located in the commercial center in close proximity to schools and provide easy access for people travelling on foot. Many groups, seniors and the disabled find it increasingly difficult to travel beyond the commercial center of Waterdown. A facility of the caliber envisioned by the Library Board should be easily accessible to all.

It is our understanding that other locations close to the commercial and social center of Waterdown may address this need. Either the current Mary Hopkins School location or Memorial Park have been mentioned. We request that the Library Board more fully explore these alternatives providing CHOICES the time to meet with city officials regarding our proposed alternate use of the Flamborough Municipal Center.

Respectfully submitted,

Wayne Hay
President
CHOICES Board of Directors

Cc: Chris Murray, City Manager chris.murray@hamilton.ca
Councillor Tom Jackson tjackson@hamilton.ca
Councillor Maria Pearson mpearson@hamilton.ca
Santina Moccio robmoc@sympatico.ca
Judi Partridge judi.partridge@sympatico.ca

Hartog, Karen

From: Judi Partridge [judi.partridge@sympatico.ca]
Sent: Thursday, April 29, 2010 5:22 PM
To: Roberts, Ken; Santina Moccio
Cc: Trevor P. Garwood-Jones; Hartog, Karen; Jackson, Tom; Pearson, Maria
Subject: Response to Waterdown Library Location April 29th
Attachments: Waterdown Library.pdf

Ken Roberts ~ Chief Librarian
 Hamilton Public Library
 Response to Waterdown Library Location
 April 29th 2010

Dear Ken

First off let me express my regards and personal thanks for your support of the Flamborough community to ensure that our citizens have first class library service. We can all agree that the Waterdown Library needs to be relocated from the existing building and that the preferred is a new Library similar to the one floor plan at Turner Park. We are asking that the Library stay located on a bus route, in the core area alongside other supporting facilities and accessible to the new 3,000 home developments along Parkside Drive East and West ends. A local resident, architect Trevor Garwood Jones has visited the Flamborough Municipal Centre and Memorial Park, his report is attached supporting Memorial Park as a preferred location.

Flamborough Municipal Centre

There is also a shortage of, and growing need for professional office space in Waterdown. A local organization CHOICES, needs to expand it's services and move all admin staff out of their existing building to allow for more program space needed. The Board of Directors for this organization would like to take over the Flamborough Municipal Service Centre space as soon as possible within the next year. They have the funding and are prepared to start discussions with the city to take over all the costs of maintenance/operations. CHOICES is a respected organization with a 30 year history of sustainability. It provides programs and services throughout the city of Hamilton to our most vulnerable adults with developmental disabilities.

Memorial Park

This letter is in support of the Memorial Park location as the best place to locate the new Waterdown Library and to make it a legacy project for the Hamilton Library, the City of Hamilton and the people of Flamborough.

It is also supported by a letter (attached) by Trevor Garwood Jones, a highly respected first class renowned Architect, who is also a resident of Waterdown and knows the community and it's history well. Ken, Trevor and I would like to have an initial meeting with you to discuss some of his ideas. We all understand that important projects can happen with the right political will to do what is best for all our unique communities. We are asking for your willingness to be open to these discussions - we do understand the Libraries deadlines, we do understand there are issues to overcome - we are asking for the opportunity to start that dialogue.

Memorial Park in the core of Waterdown is home to a skatepark, ball diamonds, new pavilion, children's play ground and a huge open area that is underutilized. The Park is underutilized, a hodgepodge design/layout with disconnected elements and currently not the beautiful jewel that our Veterans left to us. A new Library would give the park a focus point and become a legacy for all of us.

Benefits: Parkside Drive is a bus route which is accessible to the 3,000 new homes being built on either side of Parkside at the east and west ends of Waterdown. Directly across the road on Parkside Drive and Hamilton (north side) a new Youth Centre is scheduled to be built. Within a two block walking distance there are two elementary schools, Waterdown Highschool, the YMCA, a seniors residence, the Waterdown Legion, two low income residents buildings, a shopping plaza, Tim Horton's etc. Building the new Library here would make it a true community hub. Students of all ages are within a one block walking distance from Memorial Park and near many restaurants social outlets. There is nothing on Hwy #5 Flamborough Municipal Centre that would entice students to go there. There could also be a Veterans War Memorial built beside the new Library which could be named the Waterdown Memorial Library. Having the Library here would draw

families and make the skatepark and playgrounds much safer. Extra parking needed for the library would be easily accommodated and welcome by the outlying community who would visit the Library and improved park amenities. Just having a Library at the park will make the park feel safer and more user friendly to young families, students and seniors.

In the Report to the Waterdown Community sent earlier this month, also stated Memorial Park is a good location.

"Memorial Park - Several people, understanding the Library Board's lack of funds to buy property, suggested that the Library Board consider building in Memorial Park." **Board Response:** *In many ways, Memorial Park is a good location."*

Replacing Park Land

We understand there is a provision which stipulates, to build on park land you need to replace it in another location. Mary Hopkins school is located across from the furthest south east tip of Memorial Park on Main St. North. A new school to replace Mary Hopkins will be built in the east Waterdown new development by 2012. The HWDSB through John Lavery has indicated a willingness to discuss possible community use of the old school which sits on 4 acres of mostly open land. *With political will and perhaps legacy project funding from the proposed Flamborough Community Fund or Hamilton Future Fund, some of this land could become park land to replace Memorial Park - again creating another legacy for the people of Waterdown.* All we respectfully ask is that there be a willingness to have an open discussion.

Respectfully submitted with a request for an initial discussion on the above with Trevor Garwood Jones and Judi Partridge at your earliest convenience. Trevor and I are both available Monday May 3rd all day, or Tuesday May 4th between 3 & 4pm. or any date after May 10th that is convenient. We appreciate your consideration and look forward to hearing from you.

Judi Partridge

672-221-1234

Cell: 672-221-1234

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http://www.judi-partridge.com

Dear Judi

The Report to Waterdown on Library Board Consultations with Residents and Affected Organizations and Agencies states that " the residents of Waterdown deserve a good library". No one disagrees with that statement. However, it is unfortunate that the report appears to conclude that the only reasonable location for the library is the former Town Hall, located on the north side of Highway #5 between Waterdown and Clappison's Corners. This unfortunately moves the library away from the social and commercial centre of the town. It also proposes to demolish a perfectly good building, the former Town Hall, in order to provide a site for the new library.

While this proposed site would have worked harmoniously with planning solutions between 1950 and 1990, when the automobile was still paramount, it is completely out of sync with current ecological and environmental planning.

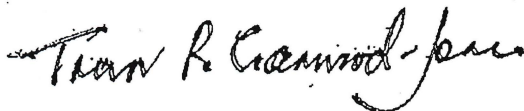
For those who support good environmental planning, the destruction of a perfectly sound building to make way for the proposed library is ecologically wasteful. I have reviewed both the exterior and the interior condition of the former Town Hall and can state that it is quite capable of lasting, with proper maintenance, for a number of decades. There are several organizations who would like to stay in the Old Town Hall. In addition, there are other organizations who would like to occupy additional space within the building.

Just as important, a library needs to be within walking distance of the centre of town or as near as reasonably possible, with easy access to shops and services. It needs to be accessible to senior citizens, children and adults. Ideally, the public library should be located in an area that reduces the necessity of travel by car, preferably in the centre of town. The proposed plan ignores the will of Canadians to reduce their carbon footprint. Travel by car should not be encouraged, as it would be, if the proposed library is built on the existing Town Hall site.

One possible location, Memorial Park, is close to shops, a school and a senior's residence. This site has certain challenges which could be successfully negotiated, given goodwill by all concerned parties to finding an appropriate and environmentally friendly solution.

We all need to be more cognizant of our collective responsibility to make sound ecological decisions. Bulldozing a perfectly good, functional building, while at the same time building new expensive space for a library is both irresponsible and wasteful of the earth's limited resources.

Sincerely



Trevor Garwood-Jones
Dipl. Arch., RIBA, FRAIC, OAA

Chief Librarian's Report May, 2010

Retirement of Beth Hovius

Beth has announced her intention to retire at the end of June, this year. Here is a copy of the notice that we posted on the Intranet for staff.

I am writing to let all of you know that Beth Hovius, Director of Public Service and Collections, has decided to retire from the Hamilton Public Library effective the end of June. Here are several quotes from Beth's letter to me.

"The Hamilton Public Library is a great library and I am proud to have been a part of it . . .

"This library system has provided so many opportunities to try new ideas, to move, to grow and to contribute and for that I am appreciative . . .

"I am proud of our many achievements: the record breaking use of our collections and services, the ongoing continuous improvement . . . the many award-winning innovations; the building renewal projects . . .

"I am very proud of the mid-management team we have developed. They are strong, and as willing (and able) to tackle tough issues as any managers that I have ever seen . . .

"Much of this can be attributed to the "dream team" you have assembled – the Administration group. The skills and expertise of this group are exactly what is needed to continue to move the Library forward. This group is not only future-oriented and achievement directed, but also supportive of each other, the mid-managers and staff. This group is creating a culture of trust, where managers can flourish . . .

"I must say that I have always enjoyed working with you – watching as you "pull rabbit after rabbit out of the hat", even at times, when I thought it surely must be empty . . .

"And finally I give "hats off" to the current Library Board who have tackled difficult issues and have done what is best for the city, its residents and the public library. They can be truly proud of their legacy contribution . . . "

"Thank you for many years of pleasurable and meaningful employment."

It is typical Beth that she would end a letter thanking us when it is us that should be standing, applauding and thanking her.

Beth began her career at the Hamilton Public Library 1973 as a general librarian. She was an executive member for CUPE 932 and also served as its President before moving to management. There is almost no service where Beth has not acted as a manager or librarian, including youth services, communications, bookmobiles, branches and Central.

One of Beth's passions has been adult education. She was a founding board member of the Adult Basic Education Association. She developed the first Literacy program at the Hamilton Public Library (now LINC), growing the program from a ½ time position to a program which, at its peak, had 5 employees and offering tutoring at five branches. In 1986 she established the Disability Service Information Helpline.

Beth was promoted to the Senior Management Team member in 1994.

Beth has been active in a number of professional organizations. She was a member, and subsequently Secretary of the International Federation of Library Associations (IFLA), Section for the Blind from 1991 to 1995, and a member of the IFLA Coordinating Board from 1993 – 1995. She was Vice President/President of the Canadian Association of Public Libraries and a conference planner for the joint CLA/ALA conference in Toronto in 2003.

In her capacity as Director of Public Service and Collection Development, which she assumed after amalgamation, Beth introduced changes such as centralized selection and shared collections. She is passionate about branch library services and has always tried to ensure that branch libraries have the resources to meet the demand of their clientele in a rapidly changing environment.

Beth will be honored at this year's Canadian Library Association, receiving the Canadian Association of Public Libraries' Outstanding Public Library Service Award. This award is given for a career of accomplishments and achievements. Beth is a deserving recipient of this award.

Ontario Association of Library Technicians Conference

The 37th annual Ontario Association of Library Technicians Conference was held in Hamilton at Mohawk College from May 6 to 8. Two HPL employees were key conference organizers. Kate Morrison was Chair of the Conference Organizing Committee and Stella Clark was Program and Speaker Coordinator. The Conference Program included a tour of the Turner Park branch, hosted by Branch Manager Karen Anderson and sessions led by a number of library staff as speakers:

- I was the speaker at the Opening Lunch with a speech titled "Why can't all workplaces be perfect? It doesn't seem that much to ask, does it?"
- Paul Takala and Rob Plant spoke about the "New myhamilton and Hamilton Public Library Website".
- Maureen Sawa and Beth Hovius helped delegates answer the question "To renovate or not to renovate?"
- Kathy Deiter spoke about "Personalized Learning" and encouraged delegates to create self-directed learning plans.
- Laura Lamb introduced "Genealogy" resources including Ancestry.Com in a hands-on session in the lab.
- Pam Wagner's presented "Let's Tell Stories and discussed using storytelling in public and school libraries.
- Debbie Michalski did not speak on behalf of the library but did provide a workshop on "Ladies Empowerment and Awareness".

An Evening with Linden MacIntyre

The Saltfleet Library was honored to host a visit from author Linden MacIntyre on Wednesday, May 5. Mr. MacIntyre has won many awards for investigative journalism and documentaries over the years including 9 Geminis and an International Emmy among others. Mr. MacIntyre read and discussed his most recent novel *The Bishop's Man* (2009) which was recognized for excellence in Canadian fiction by the prestigious Scotiabank Giller Prize in 2009. He spoke with great clarity, insight and humour about the characters in his book and the encounters he has had with individuals who recognize him on the street to an audience of eighty who braved the thunder and rain eager to hear his talk. The evening wound to a close with a book signing giving folks an opportunity to exchange few words with the author. Bryan Prince Bookseller was on hand with copies of three of his books including *Bishop's Man*.

Skyping at Terryberry

The Terryberry Teen Book Club has taken to Skyping in a big way. In January, the club enjoyed a virtual author visit with Carrie Ryan who is based in South Carolina. Pamela Wagner, Library Assistant, made this happen after an Hamilton Public Library colleague put her onto a listing of authors willing to Skype with book clubs for free. New to Skype, Pam did her research and got up to speed on Skype in short order. All it took was an e-mail to the author and she was on board to discuss her book, *The Forest of Hands and Teeth*, with the teens at Terryberry. According to Pam, Skyping made it feel like Ryan was right in the programme room with the kids. They were glued to their seats, engaged in what the author had to say and had lots of questions of their own. Although 20 minutes had been set aside for the talk, the author had such a great time she was willing to stay on longer. Ryan's new book came out in March and Pam is looking forward to hosting another Skype visit soon. She is also anxious to share her experience with colleagues across the system so that they can offer this unique program to more HPL patrons. According to Pam it's simple – with our wireless access all you need is a laptop, speakers, webcam and you're good to go!

Training staff to handle difficult situations

The Library has begun using the Crisis Prevention Institute's **PrepareTraining**® program to train staff to effectively and safely handle difficult situations. **PrepareTraining**® has been successfully implemented by public libraries across North America to help staff identify situations that potentially can escalate to violence and to provide staff with conflict de-escalation strategies. Its goals are to reduce disruptive incidents, improve customer and employee relations, prevent workplace violence, lower the risk of injury, reduce exposure to liability and contribute to a culture of Respect, Service, and Safety at Work®. **PrepareTraining**® meets the requirements of Bill 168, legislation that will amend the Occupational Health and Safety Act effective in June. Kathryn Deiter, Staff Development and Training Coordinator was certified last December as a **PrepareTrainer**®. She began by providing training to Central's duty librarians and training sessions will continue with other identified staff across the system.

Staff Day

Preparations for the Library's 2010 Staff Day program are underway. The Library will close on Thursday, June 17 to allow staff to gather at Redeemer College for a full day of workshops and a plenary program. Rosita Hall, a professional motivational speaker who lives in Hamilton and is an enthusiastic Hamilton Public Library customer is booked to deliver a speech titled "First Class or Coach? (Creating customer service experience that keeps 'em coming back for more)". Rosita will stay on for the day and will pick up the threads from her plenary speech in an interactive workshop that will run in several program slots to allow most staff to participate. Most other presenters will be drawn from our own staff. Each division is developing programs relating to their strategic projects and teams of selected staff are at

work developing these training and awareness sessions. The full program will be available in May and Staff Day promises to have something for everyone.

Santina will open the program, welcoming staff on behalf of the Board.

CLA Preconference

CLA and Polaris Systems are conducting a pre-conference entitled "What Library Leaders Do Best." The program uses mostly American examples since the two main speakers are from the US. I have been invited to be a gadfly, commenting on each portion of the program throughout the day, adding Canadian examples.

Sustainability Principles

As you know, we have been monitoring the significant budget problems currently being faced by a number of American urban library systems. The news reports, Board actions, city actions and even state responses will be case studies in business schools for years. It seems clear that this library system could benefit from a document of sustainability principles that could be used by a future board, when it might face similar issues. For example, libraries cannot thrive unless there is a balance between funds spent on collections, staff, and facilities. The importance of each, in balance, needs to be stressed.

Manitoba Library Association Conference

Maureen Sawa is speaking at the Manitoba Library Association Conference in Winnipeg on May 19th. Maureen will be presenting '12 Habits of Highly Effective Librarians'.